

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHz Joint Operating Committee

Tracy Moore, Chair
Charles Moore, Vice-chair
Ryan Sommers, Secretary

****Draft Meeting Minutes****

**Thursday, October 17, 2024
10:00 a.m.**

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor, Caucus Room**

This meeting was held at a physical location with a teleconference option.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_joc

Committee Members

Dave Cochran, City of Reno	Vacant, Reno-Tahoe Airport Authority (Alternate)
Craig Franden, City of Reno (Alternate)	Charles Moore, Truckee Meadows FPD
Derek Keller, City of Sparks	Chris Ketring, Truckee Meadows FPD (Alternate)
Connie Shepperd, City of Sparks (Alternate)	Ian Dasmann, TMWA
David Todd Curtis, Nevada Air National Guard	Chuck Atkinson, TMWA (Alternate)
Matthew Lund, Nevada Air National Guard (Alternate)	Ed Atwell, UNR/NSHE
Darin Tedford, Nevada Dept. of Transportation	Jeremy Irwin, UNR/NSHE (Alternate)
Seth Daniels, Nevada Dept. of Transportation (Alternate)	David Brown, FBI
Ryan Sommers, North Lake Tahoe FPD	Vacant, US DEA
Russ Barnum, North Lake Tahoe FPD (Alternate)	Bryan Boren, US Dept. of Veterans Affairs
Don Pelt, Pyramid Lake Paiute Tribe	Ray Leal, US Dept. of Veterans Affairs (Alternate)
David Paulon, Pyramid Lake Paiute Tribe (Alternate)	Jenn Felter, Washoe County
Jarrold Nunes, Reno-Sparks Indian Colony	Darrin Rice, Washoe County (Alternate)
John Hecimovich, Reno-Sparks Indian Colony (Alternate)	Tracy Moore, Washoe County School District
Ben Carpenter, Reno-Tahoe Airport Authority	Mark Mathers, Washoe County School District (Alternate)



QUALITY
PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

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Agenda

1. CALL TO ORDER AND DETERMINATION OF QUORUM [Non-Action Item]

The meeting was called to order at 10:00 a.m.

Present

- | | |
|---|---------------|
| • City of Reno | Craig Franden |
| • City of Sparks | Derek Keller |
| • Nevada Dept. of Transportation | Seth Daniels |
| • North Lake Tahoe Fire Protection District | Ryan Sommers |
| • Truckee Meadows Fire Protection District | Charlie Moore |
| • Truckee Meadows Water Authority | Ian Dasmann |
| • UNR | Ed Atwell |
| • US FBI | David Brown |
| • US Dept. of Veterans Affairs | Bryan Boren |
| • Washoe County | Darrin Rice |
| • Washoe County School District | Tracy Moore |

Absent

- Nevada Air National Guard
- Pyramid Lake Paiute Tribe
- Reno-Sparks Indian Colony
- Reno-Tahoe Airport Authority
- US DEA (vacant)

Deputy District Attorney Wade Carner, Washoe County District Attorney's Office, was in attendance.

2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE [Non-Action Item]. *Wade Carner, Deputy District Attorney*

Washoe County Deputy District Attorney Wade Carner provided the instructions for providing public comment: This meeting is being held at and physical location with a teleconference option. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only utilizing Meeting ID: 230 208 197 202, Passcode: yjkom5 or by telephone by dialing 775-325-0620 and entering Conference ID: 526 140 601#. To provide public comment via Teams, log into the Teams Meeting at the link on the first page of the notice of meeting and utilize the "Raise

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Hand” feature during any public comment period. To provide public comment via telephone only, press *5. Press *6 to mute/unmute.

- 3. PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.

There was no response to the call for public comment; no emails had been submitted prior to the meeting.

- 4. APPROVAL OF THE APRIL 18, 2024, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Ryan Sommers, North Lake Tahoe Fire Protection District, moved to approve the minutes as written. Charlie Moore, Truckee Meadows Fire Protection District, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

- 5. PRELIMINARY FISCAL YEAR 2025-2026 WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM OPERATIONS BUDGET** [Non-Action Item] – A Review and discussion of the preliminary fiscal year 2025-2026 (FY26) operations budget for the Washoe County Regional Communication System (WCRCS). Discussion will include a review of the detailed WCRCS FY26 budget and the cost per agency based on active radios is fiscal year 2023-2024. *Quinn Korbolic, Washoe County Technology Services*

Quinn Korbolic, Washoe County Technology Services, reviewed the staff report for this item and the [preliminary budget](#) proposal with overall budget increase under two percent and a decrease in active radios. There was clarification that active radios that enter into the service area as long as the 800 MHz/EDACs system is active. There was discussion of the Interlocal agreement guidelines and the Committee’s option to choose the contribution to the Infrastructure Fund. Action to approve a budget will be scheduled for the January meeting with any changes provided no later than March.

- 6. SERVICES FOR INSTALLATION OF FOX MOUNTAIN GENERATOR** [For Possible Action] – A review, discussion and possible action to approve expenditures for services for complete installation, including old generator removal, automatic transfer switch replacement, and new generator installation, at the Fox Mountain radio site for a cost not to exceed [\$29,300.00]. *Melissa Lawney, Washoe County Technology Services*

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Melissa Lawney, Washoe County Technology Services, reviewed the [request](#) as a second part to the purchase of the generator for installation. Power is inconsistent in this area; this is a critical component for the service area north of Gerlach. Purchase and installation are quoted separately as there tends to be a long lead time on delivery. There is an anticipated cost and there is adequate budget authority for this and the other requests on this agenda.

Ryan Sommers, North Lake Tahoe Fire Protection District, moved to approve the request as presented. Ed Atwell, UNR, provided the second. There was further Committee discussion and no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

- 7. FOX MOUNTAIN HVAC INSTALLATION [For Possible Action]** – A review, discussion and possible action to approve expenditures for the complete installation, including all labor and materials, of Heating Ventilation and Air Conditioning (HVAC) units at the Fox Mountain Radio Site for a total cost not to exceed [\$28,700.00]. *Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services, reviewed the [request](#) for a permanent solution for this site, equipment and installation. Current conditions have been at 101 degrees throughout the summer; heat calculations for P25 were done without two systems operating simultaneously. This is a critical component to keep the equipment safe. It is an unplanned expense but can be absorbed in the current budget. Alternatives have been explored, an alternative quote can be obtained and was requested for future requests; the discounted price tends to be based on the payment schedule/timeframe.

Ed Atwell, UNR, moved to approve the request as presented., Ryan Sommers, North Lake Tahoe Fire Protection District, provided the second. There was further Committee discussion and no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

- 8. SLIDE MOUNTAIN HVAC REPLACEMENT SERVICES AND EQUIPMENT** – [For Possible Action] – A review, discussion and possible action to approve expenditures for the complete replacement, including all labor and materials, of the Heating Ventilation and Air Conditioning (HVAC) units at the Slide Mountain Radio Site for a total cost not to exceed [\$51,975.00]. *Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services, reviewed the [request](#) to replace and upgrade the existing systems; this is a routine and anticipated expenditure. One unit is no longer functional and the other is close to end-of-life.

Ryan Sommers, North Lake Tahoe Fire Protection District, moved to approve the request as presented. Derek Keller, City of Sparks, provided the second. There was further Committee

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discussion and no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

- 9. 800 MHz JOINT OPERATING COMMITTEE MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item] – The next meeting of the 800 MHz JOC (Joint Operating Committee) is scheduled for January 23, 2025.

Charlie Moore, Truckee Meadows Fire Protection District, announced his retirement date of January 24, 2025; Dale Way will be appointed interim Fire Chief and Committee appointments will be updated.

- 10. PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Joint Operating Committee agenda. Comments are to be made to the 800 MHz Joint Operating Committee as a whole.

Seth Daniels, NDOT, shared there will also be a transition for their membership soon. He expressed appreciation to Chief Charlie Moore for his service to the community.

- 11. ADJOURNMENT**

The meeting adjourned at 10:44 a.m.